

King of Cambodia

Nation Religion King



The Minute of Monthly meeting of the NAA Leaders

January 2014

On January 29, 2014 at 3:00 p.m, there was the NAA leader meeting at the NAA meeting room presided over by H.E. Senior Minister **Ieng Mouly**, Chair of the NAA with participants as deputy chairs of the NAA, NAA Secretary General, Deputy Secretary Generals and all Department Directors. Anyway, H.E.Dr Chea Sam An did not present at the meeting.

The objectives of the meeting were as following:

- 1)** To follow-up the monthly progress report made by the NAA secretariat;
- 2)** To discuss and commend on the draft of the retreat plan that will be organized on February, 2014;
- 3)** To discuss and commend on the proposal of the new designed strategy and
- 4)** Other business.

To start the meeting, H.E. Chair welcomed all participants and confirmed his commitment on behalf of the Chair of the NAA to lead NAA to a better and effective performance.

1) To follow-up the monthly progress report made by the NAA secretariat

H.E. Secretary General of the NAA reported to the meeting as the following progress and achievement made in January 2014:

- Organized and facilitated meeting to prepare retreat work plan that will be organized on February, 2014;

- Organized management team on GFATM to NAA
- Organized meeting to disseminate HIV and AIDS information and education to guide school students of the Ministry of Tourism and Western University;
- Organized meeting to disseminate 7 points of government policy;
- Organized and facilitated the GDJ meeting
- Prepared 3 years public investment plan 2015-2017 to Ministry of Planning. In this particular job, H.E.Dr Hor Bun Leng and Dr Ngin Lina was assigned to be responsible for prepare the plan.

Based on this progress and achievement, H.E. Chair appreciated and recommended as following:

- NAA has a lot of tasks to be fulfilled in the future, therefore we have to strengthen our official and staff capacity;
- Every meeting should have report or minute in both Khmer and English languages and it has to be ready one or two days after the meeting;
- Every meeting such as GDJ meeting, there should be a previous meeting minute to meeting participants to aware of what was decided in the previous meeting and it is easy to follow-up;
- The NAA website should be always updated;
- The department of planning and administration should make sure that all contracting staffs are recruited accordingly to the civil servant law;
- Regarding driver for NAA leaders, H.E. Chair will facilitate to have driver in place but the individual leader should be responsible for supporting the driver;
- The NAA does propose to have human resource management out of Ministry of Health;
- The Chair of NAA is elected as Chair of the CCC and H.E. Chair is planning to have CCC secretariat to be in the NAA building.

2) To discuss and commend on the draft of the retreat plan that will be organized on February, 2014

H.E.Dr. Tia Phalla presented the meeting the objectives of the NAA retreat as following:

- In the future, NAA will play a leading role to manage the whole funding used to fight against HIV and AIDS in Cambodia, therefore, all officials and staff should work hard to build the capacity;
- The 5 working groups will be set up as a backbone to prepare the NSP IV (2016-2020) and each working group is facilitated by the department;
- Each working group should report to GDJ on the progress on bimonthly basis and
- The retreat work plan in Preah Sihanouk province.

3) To discuss and commend on the proposal of the new designed strategy

- To create 5 working groups as a backbone to prepare the NSP IV (2016-2020). Each working group is facilitated by the department; those 5 TWGs are:
 1. Continuum of Prevention, Care, Treatment and Support;
 2. Impact Mitigation;
 3. Enabling Environments;
 4. Leadership and Development Synergies and
 5. M&E
- Each working group should report to GDJ on the progress on bimonthly basis

With this particular subject, H.E. Chair recommended as following:

- Each TWG should be named as TWG of the National Strategic Plan
- The official creation of those 5 TWGs will be ready after the NAA retreat;
- Those 5 TWGs are under H.E.Dr Tia Phalla facilitation.

Open Discussion

H.E.Dr Mean Chhi Vun as representative of H.E.Dr Mam Bun Heng, Minister of Health and first Deputy Chair of the NAA informed the meeting that the GFATM phase II was already signed

with amount of funding equal to 71 millions. H.E. Vun recommended NAA to play a role as PR in the future.

H.E.Dr Sim Kim Sen, Deputy Chair of the NAA commended that in order to make the new 5 TWGs officially functioning; the old 7 TWGs should be terminated.

H.E. Lim Pisey, advisor to NAA commended on the NAA website and the status of HIV and AIDS in Cambodia.

Finally the meeting was ended at 5:30 p.m on the same day.

NAA, January 30, 2014

Secretary General

Unofficial translation

H.E.Dr. Teng Kunthy